# Sustainability Policy

Touchstone are committed to the principles of sustainability and minimising the adverse impact of our activities on the environment. This Sustainability Policy has been produced to endorse this commitment, to guide staff and to promote this commitment to sustainability.

Our aims and objectives are:

* To minimise our environmental impact
* Comply with all environmental legislation, regulations and best practice
* To deliver community benefits through better selection and improved usage of products and services
* To work in partnership with our suppliers to continually improve environmental performance over time
* To support the use of local labour and minimise transportation costs

The main criteria which form an integral part of our Sustainability Policy are:

* Efficient Use of Energy

Reduce CO₂ emissions by minimising energy use in areas including transportation, plant, heating and lighting

* Minimisation of Waste

Minimise the production of waste by efficient use of materials and the re-use of existing materials wherever possible

* Transportation

All company vehicles are regularly serviced and low emission models are purchased or hired

* Purchasing

Include sustainability issues as part of our outsourced process selection

The Directors take responsibility for communicating and implementing this policy statement and its objectives and shall provide adequate resources (training, etc) and investment to ensure that sustainability is taking place within the organisation.

Signed \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Colin Glen – Managing Director